



## Leanna Brown '56 Fellowship Application

The Leanna Brown Fellowship is made possible by the generosity of Leanna Brown's father, Harold Young, and is intended to support Smith students working at summer internships in state or local government, or in organizations (government or non-government, domestic or international) focused on issues of particular concern to women.

Students from all departments are invited to apply, although priority is given to Government majors. The amount of the award varies depending on the number of applicants and the amount available in the fund during a given year. Over the last few years, the average award has ranged from \$500-\$1,000.

Please be aware that the rules governing other Smith College funds may preclude award of multiple funds for a single summer internship, and thus may require that you offset your awards. Students may combine Praxis funds with Leanna Brown funds, capped at a combined total of \$4,400. Please check with the administrators of other Smith College funds from which you are securing support to determine if an offset is necessary.

Both in-person and remote internships qualify for consideration.

**Instructions:** download and save this document to your local drive. Open in Acrobat, complete it, save it again, and email as an attachment to government@smith.edu, subject line: Leanna Brown Application.

Name:

Class Year:

OneCard Number:

Major:

Preferred email address:

U.S. Citizen: Yes      No

What is the name of the organization where you will be an intern this summer?

What will be your primary duties?

How does your internship relate to the goals of the fellowship? Note Leanna Brown funds are intended for interns working at the **state or local** level or on issues of particular concern to **women**. (No more than 100 words.)

How does your internship relate to your course of study? (No more than 100 words.)

Is your internship a paid position?

Have you applied for or received any other support for the summer? (See note above about potential funding offset requirements.)

Please attach a detailed budget describing the amount of support you are requesting and the purposes for which it will be used. Funds are typically awarded to assist with housing and transportation costs. An Excel budget sheet to help with planning can be downloaded [here](#).

Two faculty references, at least one of whom must be from a member of the Department of Government at Smith, must be submitted to [government@smith.edu](mailto:government@smith.edu) by the application deadline. **Name your references below and download the form for references from the web page to send to them, or alternately, they may send their recommendations as an email message directly to [government@smith.edu](mailto:government@smith.edu).**

References:

Please include a resume and transcript with your application. Email questions and applications to [government@smith.edu](mailto:government@smith.edu). The deadline is Friday, April 26, 2024.

Proof of employment in the form of an offer/acceptance letter must be submitted for any funds awarded to be paid. Some awards to non-US students may be subject to US federal tax withholding.

## **Leanna Brown '56 Fellowship Agreement**

Read the following carefully, and sign below indicating that you understand these fellowship award guidelines and agree to abide by them. Be sure to read the description of the Fellowship on the Government web page.

- Priority for Leanna Brown '56 Fellowships is given to Government majors and to unpaid internships.
- Students considered for a Leanna Brown '56 Fellowship must be currently enrolled and in good academic standing. Students who are temporarily withdrawn, or withdraw for any reason during the application process, will no longer be eligible. Graduating seniors are also ineligible.
- Applicants must be working at an internship whose mission falls within the parameters of the donors' intentions. The Leanna Brown '56 Fellowship is intended to help with internships affecting women's issues and/or state/local politics.
- Proof of employment in the form of an offer letter from the employer cited in the application must be submitted before any funds awarded will be paid.
- Awards to some non-US students may be subject to US federal tax withholding up to 30%. Those taxes can be recovered after filing the US tax return if the awardee qualifies. Tax issues can be discussed with the Smith College controller's office.
- A comprehensive budget of your internship-related expenses and income sources must be submitted at the same time as your application form.

I have read these terms and agree to them.

Signature:

Date:

Printed Name: